

Samaritan Ministries Job Description
Social Worker
New Position – July 2025

Line of Authority: **Reports to LCSW**

Guiding Principle: **To uphold and strengthen the Christian purpose and mission of Samaritan Ministries in performing the duties of Social Worker**

Primary Function of Position: The program's goal is to create opportunities for stabilization of behavioral health for Samaritan Ministries' guests.	
40%	Major Duty: Collaborate with shelter team to promote housing and other resource opportunities for guests. <ul style="list-style-type: none">• Participate in bi-monthly case review sessions and participate in problem-solving discussions around major roadblocks guests experience for emergency shelter and housing.• Help create a culture of connecting guests to assistance in five areas: housing navigation, employment/disability, access to mainstream benefits and healthcare, fulfillment of basic needs and engagement in mental health/substance abuse counseling.• Special projects as assigned.
40%	Major Duty: Provide services to assigned guests, general shelter population and Soup Kitchen guests. <ul style="list-style-type: none">• Maintain thorough record-keeping and communication as needed with other staff.• Serve as a liaison to community treatment services for assigned guests.• Provide crisis de-escalation services to shelter as well as Soup Kitchen guests.• Maintain caseload as assigned.• Hold "office hours" at least 1x/week for 2 hours.
10%	Contribute to an engaging environment for shelter guests who stay inside during the day. <ul style="list-style-type: none">• Contribute to onsite programming in collaboration with community resources on topics such as coping skills, job applications, nutrition, addiction and others.• Host clinics in the computer lab surrounding job searches, resume building, benefits applications, apartment searches, etc.
10%	Participate in training and development onsite and in the community for professional growth and knowledge of population served. <ul style="list-style-type: none">• Engage in continuing education.• Community meetings as assigned.

Status: Salaried.

Qualifications: Masters Degree, MSW. Prefer 3 years of experience in providing case management in crisis environment. Superior communication skills. Experience in using trauma-informed models, motivational interviewing, and care coordination. Knowledge of community resources. Proficiency in MS Word, Excel and database management.

Work Schedule: Monday – Friday, 8:30 am – 5:00 pm. Required attendance at all Samaritan special events (three per year) as well as Volunteer Appreciation.

July 2025

About Samaritan Ministries and the Behavioral Health Initiative

Established in 1981, Samaritan Ministries has a 42-year history of providing food, shelter and hope through Christian love. We have three main programs:

- Our community Soup Kitchen serves over 100,000 meals annually to anyone in need and has served lunch over 15,000 days in a row.
- Samaritan Inn gives temporary, emergency shelter to adult males experiencing homelessness. Average stay in the shelter is currently 70 days.
- Project Cornerstone is an onsite residential recovery program for men experiencing homelessness and addiction. Eighty percent of guests who enter Cornerstone complete the program (13-18 months) and move to permanent housing.

Programs follow a low-barrier, housing-first and trauma-informed approach. Our goal is to be a safe and encouraging place to help people stabilize, find housing and move forward with their lives.

From 2009-2016, Samaritan Ministries collaborated with Wake Forest Baptist Health to provide an onsite mental health clinic for chronically homeless individuals needing mental health treatment. The goal was to create stabilization of behavioral health for guests so that they could be successful in housing and avoid repeated visits to local emergency departments.

Samaritan's strategic plan calls for us to develop new ways of creating stabilization for our guests. The behavioral health team at Samaritan is led by a Licensed Clinical Social Worker and includes a Certified Drug & Alcohol Counselor (for Project Cornerstone) and a Social Worker (MSW). The team problem-solves with shelter guests, connect them to community resources and places an emphasis on finding positive housing destinations.

Benefit Outline for Samaritan Ministries

Vacation

- 1-2 years - 2 weeks
- 3-6 years - 3 weeks
- 7+ years - 4 weeks

Sick/personal days - 10 days per year

Time off for professional development (with supervisor approval)

Holidays – 10 paid holidays:

- New Year's Day
- MLK Day
- Good Friday
- Memorial Day
- Juneteenth
- July 4th
- Labor Day
- Thanksgiving Day
- Christmas Day
- Floating Holiday (employee's choice with supervisor approval)

Health, Dental and Vision Insurance

- Blue Cross/Blue Shield
- Employees pay a small portion of the cost - for the social work position it is \$20 per pay check.
- Designed for low deductible and low out of pocket expenses.

Short-term disability

Life insurance - \$25,000 (35% age 65, 50% age 70)

Retirement - 403b plan managed currently by Principal Financial.

- Employee can make contribution at any time.
- Employer contribution begins at 2 years of service. It is not a match. Samaritan has been contributing 6% of earnings for the last 7 years.

Private office with door and window.

Please refer to Employee Handbook and Financial Manager for specific questions. Benefits are reviewed on an annual basis, but these have been consistent for many years.