

Samaritan Ministries Job Description **Soup Kitchen Assistant (Dinner)**

Line of Authority: **Reports to Soup Kitchen Manager**

Guiding Principle: **To uphold and strengthen the Christian purpose and mission of Samaritan Ministries in performing the duties of Temporary Soup Kitchen Assistant.**

Primary Function of Position: Oversee the operations of the Soup Kitchen on selected weeknights.	
100%	Major Duty: Prepare and serve dinner to shelter guests. Follow menu provided by Soup kitchen Manager to prepare meals. Maintain the orderly operation of the dining room during the dinner meal. Store donated food quickly and properly. Clean up kitchen and dining room after dinner, including taking out trash, sweeping/mopping floor, running dishwasher and cleaning tables. Maintain a good working relationship with volunteers. Report any problems or concerns to daytime Soup Kitchen staff at the end of the shift.

Status: Hourly pay; Nonexempt

Qualifications: Working knowledge of Soup Kitchen operations, food preparation and safe food handling guidelines. Valid NC driver's license and working telephone. Lifting ability (50 lb. minimum). ServSafe certification a plus.

Work Schedule: Tuesday, Wednesday, Thursday evenings, 4:00 p.m. – 8:00 p.m., including some holiday work.

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